

Please note: Per the Academy of American Poets’ guidelines for the 2025 Poets Laureate Fellowships, your project budget should not exceed \$15,000. The remainder of your fellowship award is intended to cover your time working on your project and to support your own artistic practice. In 2025, the total fellowship award is \$50,000.

The sample budgets provided below are merely intended as a reference to assist with completing your application. These samples do not represent the true costs of materials and services, nor do they represent the components for a successful project. Your budget will be assessed in conjunction with your overall application, including your project proposal, recommendations, CV, and body of work.

Sample Budget #1: Poetry Workshops for Youth

Description	Amount
Honorarium for Teaching Artists (3 teaching artists at \$2,000 each)	\$6,000
Honorarium for graphic designer	\$1,000
Workshop materials (e.g., notebooks, pens, markers)	\$700
Poetry books	\$750
Snacks and refreshments for workshop TAs and participants	\$1,500
Photographer fee	\$1,500
Videographer fee	\$2,000
Web hosting and domain	\$400
Printing	\$400
Donated venue rental (in-kind value: \$1,000)	\$0
Donated marketing and communications assistance (in-kind value: \$7,500)	\$0
Total	\$14,250

Sample Budget #2: Web-Based Poetry Archive Project

Description	Amount
Web hosting and domain	\$1,000
Honorarium for graphic designer	\$1,500
Stipend for assistant (working 3 hours a week at \$25 an hour)	\$5,000
Copyright and permissions	\$2,500
Venue rental for launch event and reading, including production and security staff	\$1,500
Honoraria for poets performing at launch event and reading (\$200 per poet)	\$2,000
Catering for launch event and reading	\$1,500
Donated services by web developer (in-kind value: \$4,000)	\$0
Total	\$15,000

Sample Budget #3: City-Wide Poetry Festival

Description	Amount
Honorarium for featured poets (\$500 per poet)	\$7,000
Honorarium for graphic designer	\$1,000
Photographer fee	\$1,000
Videographer fee	\$1,500
Web hosting and domain	\$1,000
Printing	\$1,000
Postage	\$500
Beverages and light snacks for volunteers	\$1,000
Materials for volunteers (e.g., lanyards, clipboards, and pens)	\$500
Donated t-shirt printing services (in-kind value: \$4,000)	\$0
Donated venue rental, including production and security staff (in-kind value: \$6,000)	\$0
Total	\$14,500